

GLOBAL PREPARATORY ACADEMY

26200 Ridgemont
Roseville, MI 48066
Telephone: (313) 653-3888 Fax: (313) 412-2162

**REGULAR MEETING
GLOBAL PREPARATORY ACADEMY BOARD OF DIRECTORS**

DATE: 10/22/2018
TIME: 6:30 p.m. / a.m.
LOCATION: GLOBAL PREPARATORY ACADEMY
26200 Ridgemont
Roseville, MI 48066

Approved

MINUTES

MEETING TYPE: REGULAR SPECIAL PROPOSED APPROVED

I. CALL TO ORDER

PRESIDENT ANTHONY GARRETT-LEVERETT called the meeting to order at 6:32 P.M. / A.M. on Monday, October 22, 2018.

II. ROLL CALL

Mr. Anthony Garrett-Leverett, President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ms. Gail Snoddy, Treasurer, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ms. Neisee Williams, Secretary, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

ADMINISTRATION

Ms. Natalee Long, Accel Schools (*Via phone conference*)
Dr. Nada Makki, Accel Schools
Ms. Kristen Lemay, Accel Schools

OTHERS PRESENT (*all or a portion of the meeting*)

Mrs. Alma Hollins, Board Liaison, Provision
Mr. Patrick Sweeney, Croskey, Lanni & Company PC

Mrs. Megan L. Brown, CMU

THE PROPOSED AGENDA WAS DISTRIBUTED

A copy of the meeting minutes are available for public inspection at Global Preparatory Academy, 26200 Ridgemont, Roseville, MI 48066 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42USC § 12101 et sec or any successor law. Should you require specific accommodations, please contact the Building Administrator at (586) 575-9500 prior to meeting.

III. PUBLIC COMMENT *(on agenda items only)*

None

IV. Approval of Agenda

MOTION: SECRETARY NEISEE WILLIAMS MADE A MOTION TO APPROVE THE OCTOBER 22, 2018 MEETING AGENDA

AS PRESENTED

WITH CORRECTION

SUPPORT: TREASURER GAIL SNODDY SECONDED.

MOTION CARRIED UNANIMOUSLY.

V. Approval of SEPTEMBER 24, 2018 MEETING MINUTES

MOTION: SECRETARY NEISEE WILLIAMS MADE A MOTION TO APPROVE THE SEPTEMBER 24, 2018 MEETING MINUTES

AS PRESENTED

WITH CORRECTION

SUPPORT: TREASURER GAIL SNODDY SECONDED.

MOTION CARRIED UNANIMOUSLY.

VI. Compliance

Mrs. Hollins shared the current compliance percentages with the Board and informed them of upcoming submissions.

VII. Audit Report and Acceptance

Mr. Sweeney reviewed the audit with the Board and elaborated on the following:

- Unmodified Opinion on the Financial Statements.
- There was a Noncompliance and Significant Deficiency -- “Anticipated revenues exceeded actual receipts and budgeted change to fund balance was affected negatively. The budget did not accurately reflect actual final revenues resulting in a lower final fund balance than anticipated and budgeted for.”
- Audit finding from 2017 was partially corrected -- “The Academy’s budget did not accurately reflect actual final expenditures. The effect was a violation of state law. Total expenditures did not exceed total appropriations; however, anticipated revenues were budgeted in excess of revenues actually received negatively affecting the ending fund balance.”

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Treasurer Snoddy requested an explanation for the \$330,647 of expenditures that exceeded revenues.

Ms. Lemay responded that there were additional management fees, start-up costs, as well as the fee paid to Provision. None of those expenses were included in the budget. Ms. Lemay added that going forward, the Board's spending account needs to be included in the budget.

MOTION: TREASURER GAIL SNODDY MADE A MOTION TO ACCEPT THE AUDIT FOR THE YEAR ENDED JUNE 30, 2018.

**SUPPORT: SECRETARY NEISEE WILLIAMS SECONDED.
MOTION CARRIED UNANIMOUSLY.**

VIII. Old Business

a. Epicenter Late Submission Updates:

- i. 4th Quarter Financial Statements
- ii. Staff Certification Review Form

Dr. Makki assured the Board that the two items have been submitted.

b. Clear Rate Communication Debt Letter Update

Ms. Lemay informed the Board that she will present an update at the November meeting.

c. State of Michigan Correspondence Update

Ms. Long informed the Board that they have been in contact with the Taxation Department as it did not apply to us. They are awaiting a response and will update the Board at the November Board meeting.

d. Full Analysis Account Update

Ms. Snoddy explained that she receives notifications every month from the bank; however, it is not the Board's account so she doesn't open them.

Ms. Lemay responded that she will have Ms. Snoddy removed from the notifications as they are for Accel's account.

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IX. New Business**a. Enrollment**

On Count Day, GPA had 106 students present and 27 absent. The absent students have returned and the student enrollment is 126.

Although the budget was based on 175, Ms. Lemay informed the Board that the amended budget will be based on 126. Ms. Lemay added that the amended budget, will be provided to the Board for approval at the December Board meeting.

b. School Improvement Plan Update

Dr. Makki touched on the five goals in the School Improvement Plan (SIP) and informed the Board that the SIP will be implemented with fidelity.

Treasurer Snoddy requested that the first cycle of NWEA testing results be presented to the Board at the November meeting.

Ms. Brown informed the Board that the results are on the website as well.

President Garrett-Leverett inquired if in light of the budget adjustment, how will that impact the needed resources outlined in the SIP.

Dr. Makki responded that most of them will be funded through Title 1. Additionally, there was rollover and At-Risk funds that were deferred from last year.

Ms. Brown brought to the Board's attention that as GPA had changes to their curriculum, the Board will have to approve the written revised education program.

Treasurer Snoddy requested that Administration present the Board with a list of the changes at the November Board meeting.

MOTION: TREASURER GAIL SNODDY MADE A MOTION TO APPROVE THE PROCESS TO AMEND THE SCHOOL IMPROVEMENT PLAN TO REFLECT THE CHANGES IN CURRICULUM AND TO ALLOW DR. MAKKI TO MEET WITH CMU. SUPPORT: SECRETARY NEISEE WILLIAMS SECONDED. MOTION CARRIED UNANIMOUSLY.

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Ms. Brown recommended that Administration inform the Board of the changes before they are implemented.

X. Financial Report

Ms. Lemay informed the Board that there is no financial report this month, but assured them that they will be provided with the July, August, and the 1st quarter financial reports. Ms. Lemay added that the 1st quarter financial reports will be submitted by the October 31st deadline.

XI. Academic and Management Report

Ms. Long informed the Board that Ms. Pamela Farris has been hired as the Michigan representative for GPA.

XII. AUTHORIZER COMMENTS

Ms. Brown reported on the following:

- The Educator Award affords a 50 percent tuition award for eligible teachers and school leaders who are working in CMU-authorized charter schools. The tuition award will offset the tuition cost of eligible graduate degree programs in education from CMU's College of Education and Human Services.
- Ms. Brown is looking for two more Board members and added if there is a GPA interested parent, please have that individual attend the next Board meeting.

XIII. EXTENDED PUBLIC COMMENT

None

XIV. ADJOURNMENT

MOTION: TREASURER GAIL SNODDY MADE A MOTION TO ADJOURN THE MEETING AT 7:48 P.M. / A.M.

SUPPORT: SECRETARY NEISEE WILLIAMS SECONDED.

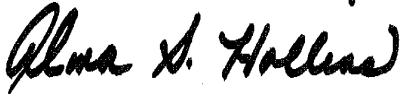
MOTION CARRIED UNANIMOUSLY.

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MINUTES CERTIFICATION

Proposed minutes respectfully submitted,



Recording Secretary

10/29/18

Date

Approved by the Global Preparatory Academy
Board of Directors:



Board Secretary

11/19/18

Date

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